



TEMPORARY STAFF WORK RECORD

*To be completed and faxed to 0207-622-2225
BY 12 NOON MONDAY.*

Week ending:

Name:

Signature:

Client/Club:

Site/Branch:

Job Description:

	MON	TUE	WED	THU	FRI	SAT	SUN	
START								
BREAK								
FINISH								
TOTAL HOURS minus BREAKS								TOTAL

IT IS HEREBY CERTIFIED THAT THE HOURS SHOWN ARE CORRECT,
EXCLUDING ALL MAIN BREAKS AND THAT THE WORK WAS PERFORMED
SATISFACTORILY AND IN ACCORDANCE WITH THE PREVAILING TERMS AND
CONDITIONS.

Managers Signature:

Managers Name (print):

Managers Title:

**Any timesheets received after 12 Noon Monday cannot
be guaranteed payment and therefore payment may be
delayed to the following week**

Download timesheets at www.srgselect.com

SRG can also provide you with **Sales Consultants, Gym Instructors, Lifeguards,
Leafleters, Receptionists, Beauty Therapists, Management Staff** and much much
more.....

Please contact a consultant on **020 7622 8122** for an immediate staffing solution!